

# Course Leaflet STC Korea

## Course Description & Study Guide

Module:

### Freight Forwarders



### General Information

- Author : Daniel Wortel
- Subject : Freight Forwarders
- Code : PEX
- Module coordinator : Daniel Wortel  
P.O. Box 63140  
3002 JC The Netherlands  
Telephone: +31 10 4486000  
Telefax: +31 10 4486029
- Instructor : Name of instructor 1  
<<Contact information>>  
Name of instructor 2  
<<Contact information>>
- Target group : Employees of freight forwarding-, transport-, distribution- and related companies, with some years of relevant working experience.
- Admission requirements : This course can be followed in succession to the course Shipping, Transport and Forwarding (code: PSV). Participants who did not attend this course may be requested to pass an entrance qualification session.
- Duration : 34 day parts of 3 hours each.  
Fulltime or part-time participation is negotiable.

**Content:**

1.	Course Description.....	4
1.1.	General Description of Course Content.....	4
1.2.	Subjects.....	4
1.3.	Course Objectives.....	5
2.	Course Organization for Participants.....	5
3.	Module Time Table.....	6
4.	Literature.....	6
5.	Participant Information on Examination.....	7
5.1.	Examination.....	7
5.2.	Final Grade.....	7
5.3.	Graduation.....	7

## 1. Course Description

### 1.1. General Description of Course Content

Providers of logistics services, such as transporters, forwarders and ships agents, work in a rapidly changing environment. They are only competitive if they have full competence in logistics management and multi-modal transport systems, such as consolidation, airfreight, river transport, port operations, transshipment, warehousing and information management.

The forwarder is an expert in the field of cargo transport. He is a logistics services provider and is often called the Architect of Transport. The tasks of a forwarder cover a large area of activities.



### 1.2. Subjects

The module comprises the following subjects:

- Transport (Sea, Road, Rail, Air, Inland Waterway, Multimodal) and Intermediates (Broker, Forwarder, Consolidator, Integrator);
- Dangerous Goods;
- Logistics (Supply Chain Management, Inventory Management, Storage, Distribution, Port Structure, Information Flows);
- Containerisation (Stuffing / Stripping, Materials Handling);
- Transport Economics;
- Marketing & Sales;
- Customs (Custom's Tasks, Import / Export Documents, Regulations, Duties, VAT, Restitutions);
- Transport Insurance;
- Transport Law and Conventions;
- Incoterms;
- Payments & Money Transfer.

### **1.3. Course Objectives**

The content is aimed at the various aspects which are important to enable the forwarder to perform his profession. After the course the participants have knowledge and understanding of all "ins and outs" of the forwarder's profession.

These courses can be organized focusing only on this subject, or within training programmes on logistics management and multi modal transport.

## **2. Course Organization for Participants**

### Lectures

The module will be executed at the premises of STC in Korea. Class room lectures will be given by qualified STC- and international guest lecturers. Power Point- and video presentations will be applied. An inter-active approach is in our opinion the most effective one. The participants will be invited for discussions, execution of assignments and presentations, which will optimize an exchange of ideas and experiences.

### Assignments

Assignments will be added to the theoretical lectures. These assignments will describe situations which are as much as possible based in the situation of the participants' work environment and will focus on integration of the different aspects of the situations described. The outcomes of the assignments may be given in the form of reports, and / or verbal presentations by the participants. Feedback on assignment work will be given by the lecturers and by the group members who executed the assignment. This will ensure that not only technical knowledge and skills are practiced and assessed, but also management skills, cooperation, communication etc. Assignments will focus on integration of the different aspects of the situations described.

A number of (computerized) assignments and management games will be executed at this training facility. This will enable participants to practice different management decisions as a freight forwarder. We strongly believe that the interactive approach of using a simulated environment, giving participants experience in the behaviour, decisions and results of their future profession is a necessary tool in education and training the freight forwarders

### 3. Module Time Table

	Subject	Lecture Time		
		Contact Hours Class Lectures	Hours Self-Study and Home Assignm.	Hours Total
1	Entrance Qualification	3	3	6
2	Transport (Sea, Road, Rail, Air, Inland Waterway, Multimodal)	15	15	30
3	Dangerous Goods	3	3	6
4	Logistics	18	18	36
5	Containerisation	3	3	6
6	Transport Economics	6	6	12
7	Marketing & Sales	6	6	12
8	Customs	9	9	18
9	Transport Insurance	6	6	12
10	Transport Law and Conventions	12	12	24
11	Incoterms	3	3	6
12	Payments & Money Transfer	6	6	12
	<b>Total</b>	<b>90</b>	<b>90</b>	<b>180</b>

### 4. Literature

#### Textbooks:

STC Syllabus on Freight Forwarders.

#### Handouts

Additional handouts may be provided during the lectures and/or be made available through the website.

## 5. Participant Information on Examination

### 5.1. Examination

At the end of the course there will be a final written examination on each of the subjects.

The exam will comply with the Teaching and Examination Regulations and may comprise basically following examination types:

- (1) Multiple Choice Questions;
- (2) Open questions;
- (3) Short "cases".

### 5.2. Final Grade

The final grade is composed from the grades for assignments and exam parts, as follows:

<b>Examination Types</b>	<b>Percentage of grade</b>
Multiple Choice Questions	33.3%
Open questions	33.3%
Short "cases"	33.3%
<b>Total</b>	<b>100%</b>

In order to pass the module the rounded final grade should be  $\geq 6$ .

### 5.3. Graduation

On successful completion the participants will be awarded with certificates that are recognized by STC Group and by FIATA.