

Course Leaflet STC Korea

Course Description & Study Guide

Modules:

Basic English for Transport
English for Transport I
English for Transport II
English for Transport III



Course Leaflet English for Transport

General Information

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Subject : Transport English

Codes : TETB, TET1, TET2, TET3

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Target group : Employees of transport-, distribution- and related companies,
with some years of relevant working experience

Code	Course	Admission Requirements	Duration Hours (*)
TETB	Basic English for Transport	None	35
TET1	English for Transport I	Level of certificate TETB Basic English for Transport	24
TET2	English for Transport II	Level of certificate TET1 English for Transport I	24
TET3	English for Transport III	Level of certificate TET1 English for Transport I	24

(*) Fulltime or part-time participation is negotiable.

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1. Course Description

1.1. General Description of Course Content

Proper communication is vital in international business. No misunderstanding should arise while purchasing, selling, planning, or negotiating. Moreover, many managers, planners and operators must be able to switch easily from one language to another.

The consequences of miscommunication can be costly. As an example, approx. 80% of all accidents in maritime shipping are caused by human failure, mostly because of miscommunication.

Shipping and Transport College provides already for many years specialised English language courses in the field of shipping, transport, logistics and related industry sectors.

Four courses are offered at different levels:

Code	Course	Level	Addressed skills
TETB	Basic English for Transport	Elementary course	All language skills
TET1	English for Transport I	Intermediate level	All language skills
TET2	English for Transport II	Upper intermediate / advanced	Listening and speaking
TET3	English for Transport III	Upper intermediate / advanced	Reading and writing

These courses may be attended in a sequence of increasing complexity, depending on the course objective, as follows:

TETB	Basic course	
TET1	This course can be attended after certification for TETB	
TET2	TET3	Each of these courses can be attended after certification for TET1

1.2. Subjects

The following subjects will be addressed during the courses:

Code	Course	Subjects
TETB	Basic English for Transport	Basic grammar; Listening, speaking, reading, writing skills.
TET1	English for Transport I	An imaginary tour with a seagoing vessel is made, calling at a port. The communication with all relevant port bodies is treated, as well as (un-) loading, transshipment, storage, transport and distribution.
TET2	English for Transport II	Various ways of oral linguistic usage are treated, such as telephone calls, business meetings, negotiation and presentations, including related grammar.
TET3	English for Transport III	Drafting of concise business letters, proposals, memos, faxes, e-mails, reports and summaries, applying modern ICT tools and word processing software. Practicing of formal and informal communication, style, spelling, and the use of dictionaries. Applied grammar is aimed at written communication. Participants are asked to submit various written exercises.

1.3. Course Objectives

Code	Course	Objective
TETB	Basic English for Transport	To achieve good basic skills in English by thorough grammar teaching.
TET1	English for Transport I	To enrich basic English with skills needed in Shipping and Transport.
TET2	English for Transport II	To improve listening and speaking skills in English.
TET3	English for Transport III	To improve reading and writing skills in English.

2. Course Organization for Participants

Lectures

The courses will be executed at the premises of STC in Korea. Class room lectures will be given by qualified STC- and international guest lecturers. Power Point- and video presentations may be applied. An inter-active approach is in our opinion the most effective one. The participants will be invited for discussions, execution of assignments and presentations, which will optimize an exchange of ideas and experiences.

Assignments

Assignments will be added to the theoretical lectures. These assignments will describe situations which are as much as possible based in the situation of the participants' work environment and will focus on integration of the different aspects of the situations described. The outcomes of the assignments may be given in the form of reports, and / or verbal presentations by the participants. Feedback on assignment work will be given by the lecturers and by the group members who executed the assignment. This will ensure that not only technical knowledge and skills are practiced and assessed, but also management skills, cooperation, communication etc.

3. Module Time Table

Code	Course	Lectures (if part- time)	Lecture Time		
			Contact Hours Class Lectures	Hours Self-Study and Home Assignm.	Hours Total
TETB	Basic English for Transport	14	35.0	35.0	70.0
TET1	English for Transport I	12	24.0	24.0	48.0
TET2	English for Transport II	12	24.0	24.0	48.0
TET3	English for Transport III	12	24.0	24.0	48.0

4. Literature

Course Materials

Code	Course	Course materials
TETB	Basic English for Transport	STC syllabi on English for Transport
TET1	English for Transport I	STC syllabi on English for Transport
TET2	English for Transport II	STC syllabi on English for Transport
TET3	English for Transport III	STC syllabi on English for Transport; Dictionaries Korean – English v.v.; Oxford Advanced Learner's Directory with CD-Rom.

Handouts

Additional handouts may be provided during the lectures and/or be made available through the website.

5. Participant Information on Examination

The courses are completed with following exams:

Code	Course	Examination
TETB	Basic English for Transport	Written examination and reading test.
TET1	English for Transport I	Written examination
TET2	English for Transport II	Oral examination
TET3	English for Transport III	Written examination

On successful completion the participants will be awarded with certificates that are recognized by STC.